

ALLOW TEAMS ACCESS TO CAMERA, MICROPHONE AND SCREEN SHARING IN MACOS CATALINA

For macOS Catalina 10.15, Apple introduced additional security for cameras, microphones and screen sharing. The following steps apply for macOS Catalina (version 10.15) or higher. To check if you have this version on your Mac, click the **Apple menu** in the top-left corner, then select **About This Mac**. The window identifies which macOS version you have.



If you have macOS Catalina Version 10.15 or higher, then these instructions are for you.

If Microsoft Teams prompts you for access

Upon first time use, Microsoft Teams may request access to your camera, microphone and screen. Follow these steps if prompted for camera, microphone or screen sharing

Trouble with Teams sharing your camera, microphone or screen?

Occasionally, neither Microsoft Teams nor macOS prompts to share your camera, microphone and screen. That means Teams cannot access the camera and microphone and cannot screen share. Without these permissions in place, your Mac may show a spinning wheel in Teams. You can manually set up access by following these steps.

- 1. In the top-left corner of the Mac Desktop, click Apple menu then select System Preferences.
- 2. The System Preferences window appears. Click the Security & Privacy icon.





3. The Security & Privacy window opens. Click the Privacy tab.



4. In the lower left of the window, click the **padlock icon** to make changes. Enter your Mac's administrator username and password.



5. In the left column, click the **Accessibility** section. If Microsoft Teams is not listed on the right side, click the plus sign and add Microsoft Teams. Then check the **Microsoft Teams checkbox**.



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Gener	ral FileVault Firewall Priv	racy
See Photos	Allow the apps below to con	ntrol your computer.
Camera		
hicrophone والم	Microsoft Tean	ns
Speech Recognition		
Accessibility	l	
Input Monitoring		
Full Disk Access	+ -	
Files and Folders		
Screen Recording		
Click the lock to prevent furth	er changes.	Advanced ?

6. Click the Camera section. Check the Microsoft Teams checkbox.

Gene	eral FileVault Firewall Priva	су
Location Services	Allow the apps below to acc	ess your camera.
Contacts	Microsoft Team	s
77 Calendars		
Reminders		
8 Photos		
Camera		
Microphone		
Accessibility		
Full Disk Access		



7. Click the Microphone section. Check the Microsoft Teams checkbox.

Gene	ral FileVault Firewall Priva	acy
Location Services	Allow the apps below to acc	ess your microphone.
Contacts	Microsoft Tean	ns
Calendars		
Reminders		
See Photos		
Camera		
Microphone		
Speech Recognition		
Accessibility		
Click the lock to prevent furth	er changes	Advanced

8. Click the Screen Recording section. Check the Microsoft Teams checkbox.

Gener	ral FileVault Firewall Priv	vacy
🗈 Camera	Allow the apps below to n	ecord the contents of your
Microphone	screen, even while using a	other apps.
Speech Recognition	🗌 📫 Microsoft Tea	ams
Accessibility		
Input Monitoring		
Full Disk Access		
Files and Folders		
Screen Recording		
Automation		

- 9. Close the Security & Privacy window.
- 10. Quit Microsoft Teams and reopen Teams to enact these changes.