



ALLOW TEAMS ACCESS TO CAMERA, MICROPHONE AND SCREEN SHARING IN MACOS CATALINA

For macOS Catalina 10.15, Apple introduced additional security for cameras, microphones and screen sharing. The following steps apply for macOS Catalina (version 10.15) or higher.

To check if you have this version on your Mac, click the **Apple menu** in the top-left corner, then select **About This Mac**. The window identifies which macOS version you have.



If you have macOS Catalina Version 10.15 or higher, then these instructions are for you.

If Microsoft Teams prompts you for access

Upon first time use, Microsoft Teams may request access to your camera, microphone and screen.

Follow these steps if prompted for camera, microphone or screen sharing

Trouble with Teams sharing your camera, microphone or screen?

Occasionally, neither Microsoft Teams nor macOS prompts to share your camera, microphone and screen. That means Teams cannot access the camera and microphone and cannot screen share.

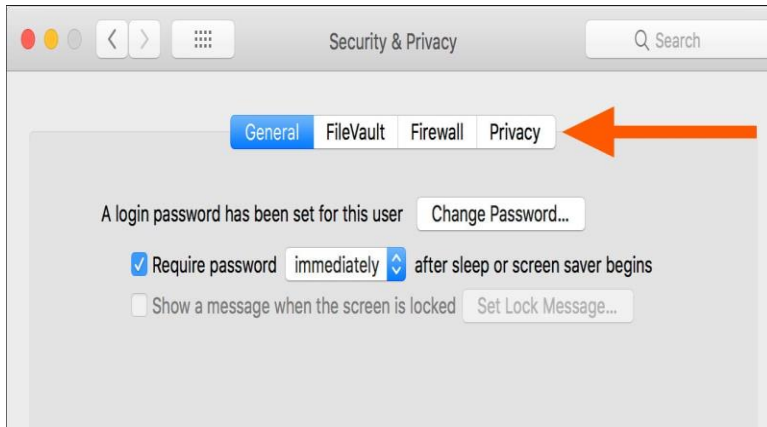
Without these permissions in place, your Mac may show a spinning wheel in Teams. You can manually set up access by following these steps.

1. In the top-left corner of the Mac Desktop, click **Apple menu** then select **System Preferences**.
2. The System Preferences window appears. Click the **Security & Privacy** icon.

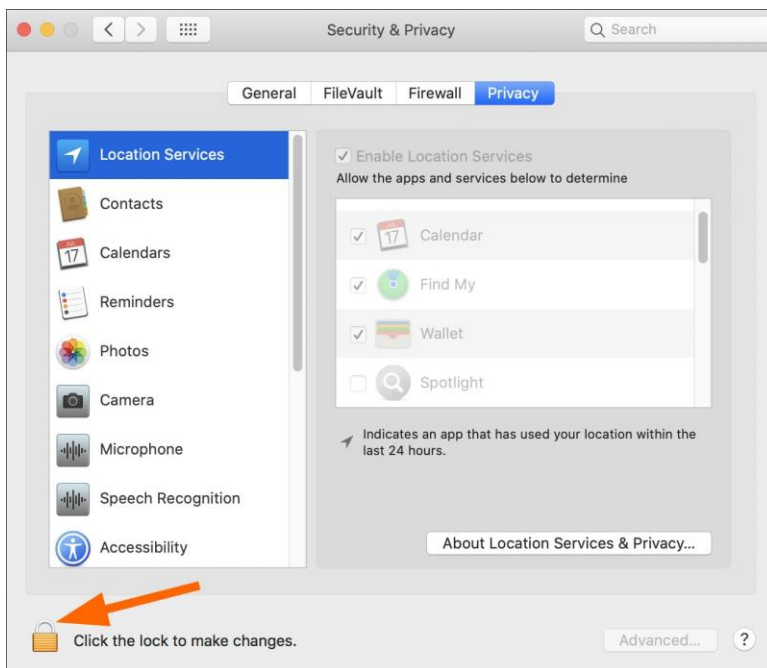




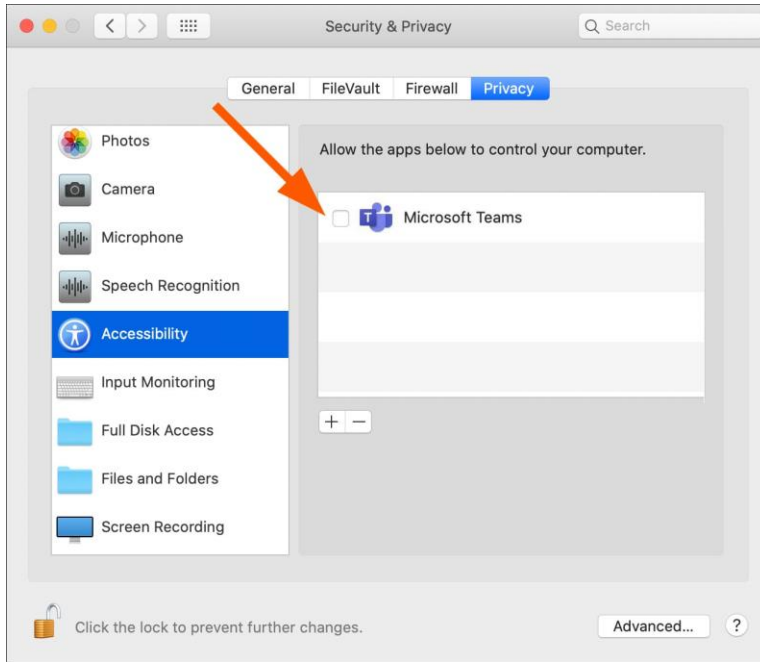
3. The Security & Privacy window opens. Click the **Privacy** tab.



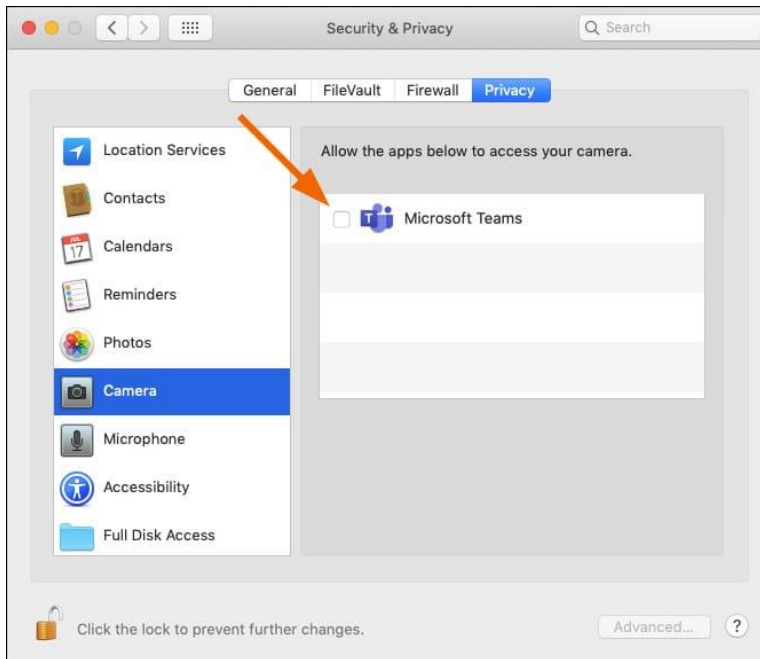
4. In the lower left of the window, click the **padlock icon** to make changes. Enter your Mac's administrator username and password.



5. In the left column, click the **Accessibility** section. If Microsoft Teams is not listed on the right side, click the plus sign and add Microsoft Teams. Then check the **Microsoft Teams checkbox**.

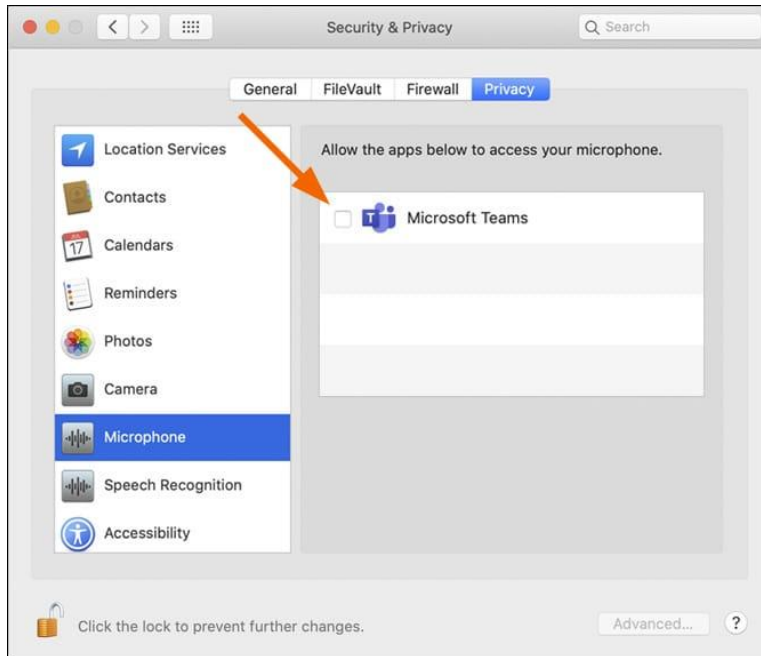


6. Click the **Camera** section. Check the **Microsoft Teams** checkbox.





7. Click the **Microphone** section. Check the **Microsoft Teams** checkbox.



8. Click the **Screen Recording** section. Check the Microsoft Teams checkbox.



9. Close the Security & Privacy window.
10. Quit Microsoft Teams and reopen Teams to enact these changes.