

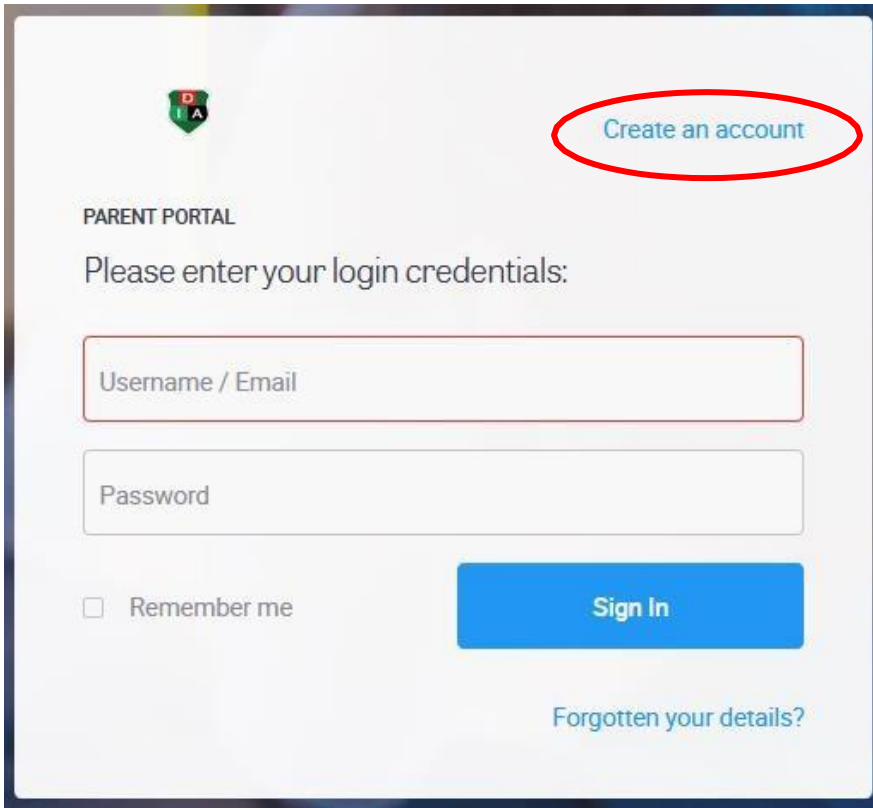
## Parent Portal Activation Help Document

To activate your parent portal account please follow the steps below:

Step 1: Click on the link below:

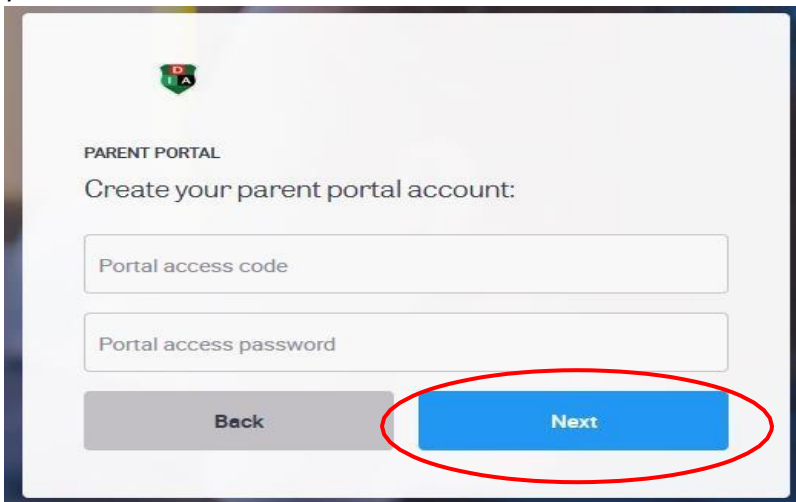
<https://diadubai.parents.isams.cloud>

Step 2: Click on **Create an account** on the top right.



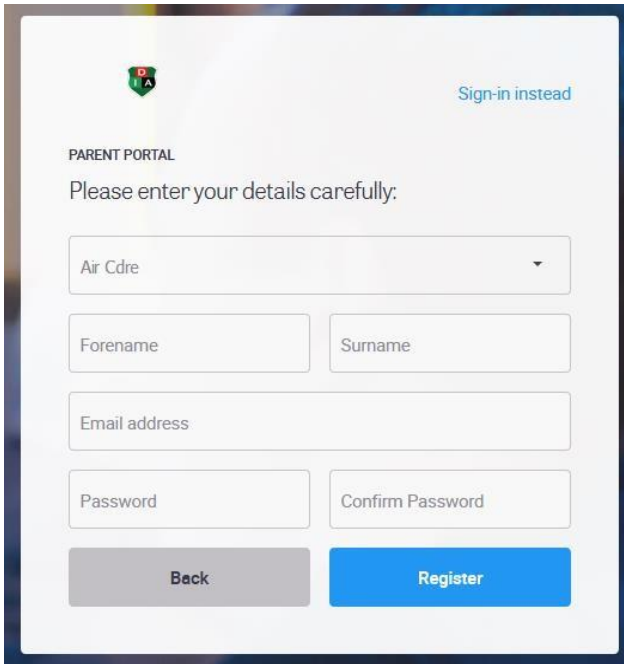
The screenshot shows the Parent Portal login interface. At the top left is the D I A logo. In the top right corner, the text "Create an account" is circled in red. Below the logo, the text "PARENT PORTAL" is displayed. Underneath, it says "Please enter your login credentials:". There are two input fields: "Username / Email" and "Password". Below the "Password" field is a checkbox labeled "Remember me". To the right of the checkbox is a blue "Sign In" button. At the bottom right, there is a link that says "Forgotten your details?".

Step 3: Enter the **Portal access code** and **Portal access password** as provided in the **activation email** sent to you and click the **REGISTER** BUTTON below.



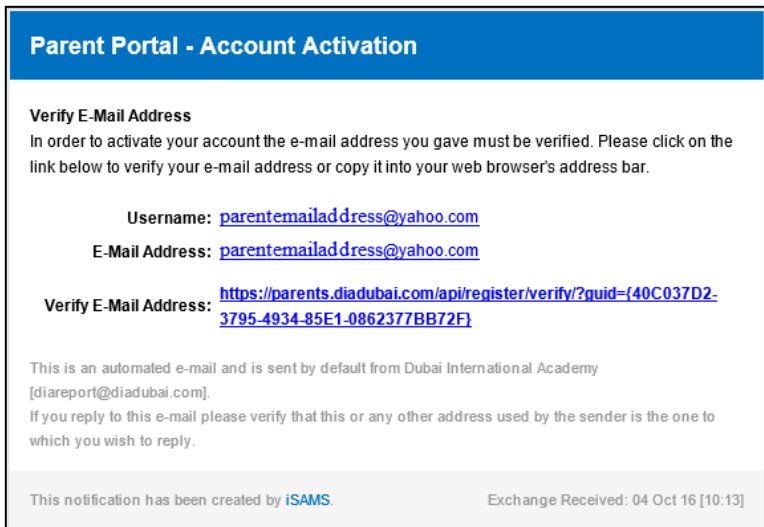
The screenshot shows the Parent Portal account creation interface. At the top left is the D I A logo. Below it, the text "PARENT PORTAL" is displayed. Underneath, it says "Create your parent portal account:". There are two input fields: "Portal access code" and "Portal access password". Below the "Portal access password" field are two buttons: a grey "Back" button and a blue "Next" button. The "Next" button is circled in red.

Step 4: Once you click on Next button it will ask you to enter parent details as below.



The screenshot shows a registration form for the Parent Portal. At the top left is the Dubai International Academy (DIA) logo. To the right is a link that says "Sign-in instead". Below the logo, the text "PARENT PORTAL" is displayed, followed by the instruction "Please enter your details carefully:". The form contains several input fields: a dropdown menu for "Air Cdre", two text boxes for "Forename" and "Surname", a text box for "Email address", and two text boxes for "Password" and "Confirm Password". At the bottom of the form are two buttons: a grey "Back" button and a blue "Register" button.

Step 5: Once you click on Register button a verification email will be sent to the email address entered. In this email click on the verify email address link to activate your account.



Step 7: The link will take you to the home page mentioning that your account has been activated. Now you can sign in with your email address and password and start using the portal.

